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**MINUTES**  
**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**  
**Tuesday July 6, 2021 2:00 p.m.**  
**Remote Meeting via Webex Event**

**1) CALL TO ORDER**

Present: Commissioner Cecilia Chung, Chair  
Commissioner Edward Chow, MD, Member  
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:01pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF JUNE 1, 2021.**

Action Taken: The Committee unanimously approved the June 1, 2021 minutes.

**3) MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Addition Research and Treatment (ART) contract, Commissioner Chow asked for more information regarding the \$237,000 per client cost for the Facet program. Erik Dubon, Use Disorder Services Project Manager, stated that there is a small population of pregnant women targeted in the program. The DPH is attempting to add Drug-Medi-Cal services which can be billed, to recoup some of the program costs.

Commissioner Chow asked if the 18 individuals served in the program last year had acceptable outcomes. Mr. Dubon stated that the program annual monitoring was outstanding. He noted that client outcomes included placement in residential facilities and improvement in health metrics.

Commissioner Chung asked for more specificity regarding improvement in health metrics. Mr. Dubon stated that metrics include how long an individual stays in the program and meeting individual care plan objectives.

Commissioner Chung suggested that this program be highlighted at the Community and Public Health Committee to better understand the project activities.

Commissioner Guillermo, asked as a new committee member, whether the committee approves the whole contract or also outcomes and budgets. Commissioner Chung stated that the Committee is tasked with considering approval of a whole contract. She noted the committee members can be asked for more transparency regarding contract details. She clarified that negotiations of the contract details are handled by DPH staff.

Commissioner Guillermo requested that contract outcome data be included in contract presentations.

Regarding the Heluna Health contract, Commissioner Chow thanked DPH staff for including the administrative indirect costs.

Commissioner Guillermo asked why the contract is retroactive. Ms. Ruggels stated that the timing of the contract is due to DPH Business Office staff issues.

Commissioner Chow asked how much is approximately spent annually on this contract. Kathleen Abanilla-Huynh, Contracting Officer, stated that approximately \$1M is spent annually on the services contained in the contract.

Action Taken: The Committee recommended that the full Health Commission approve the report.

- 4) **REQUEST FOR APPROVAL OF A NEW EMERGENCY CONTRACT WITH DELOITTE CONSULTING, LLP, IN THE AMOUNT OF \$367,920 INCLUDING A 12% CONTINGENCY, TO PROVIDE BUSINESS AND CONSULTING SERVICES RELATED TO THE INVENTORY OF COVID 19 SUPPLIES, FOR THE TERM OF JUNE 28, 2021 TO JUNE 27, 2022. (12 MONTHS).**

Drew Murrell, DPH Deputy Finance Officer, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the assistance with documentation needed to justify COVID-19 funding received. Mr. Murrell stated that the support and verification was necessary for closing out the fiscal year.

Commissioner Chow asked for clarification regarding the number of board members of the company, noting the documentation is confusing. Beth Portman, Deloitte, stated that the number of board members is changed in response to client needs or special projects.

- 5) **REQUEST FOR RETROACTIVE APPROVAL OF A NEW CONTRACT WITH HEALTH RIGHT 360 IN THE AMOUNT OF \$3,384,000, INCLUDING A 12% CONTINGENCY, TO PROVIDE CAPACITY BUILDING SERVICES TO LYON MARTIN COMMUNITY HEALTH SERVICES, A PROGRAM OF HEALTH RIGHT 360, FOR THE RETROACTIVE TERM OF 07/01/2020-06/30/22 (TWO YEARS).**

Hali Hammer, MD, Director of San Francisco Health Network Ambulatory Care, presented the item.

Commissioner Comments:

Commissioner Chung is concerned about a small number of DPH contractors who are getting too big to fail. She also hopes smaller agencies can be supported so they are not eventually forced to merge with larger organizations. Dr. Hammer stated that this issue is important to consider.

Commissioner Chow noted that Lyon Martin has always struggled financially. He asked how this next phase in planning for the clinic's future will help. Dr. Hammer stated that Lyon Martin is working with the DPH FAQHC consultant to develop a sustainable business plan. She added that there are more opportunities for reimbursement from Medi-Cal and possibly Prop. C funds.

Commissioner Guillermo noted that if the clinic is to be truly independent, it will be important for the DPH to eventually develop a separate contract. She also noted that it will be important for the consultant to consider that the clinic's trans target population can be very expensive to serve, in planning an effective business plan.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MAXIM HEALTHCARE STAFFING SERVICES, INC IN THE AMOUNT OF \$5,000,000, INCLUDING A 12% CONTINGENCY, FOR TEMPORARY TRAVELING NURSE REGISTRY PERSONNEL IN SUPPORT OF THE DEPARTMENT'S COVID-19 RESPONSE AND FOR ONGOING OPERATIONAL NEEDS IN THE SAN FRANCISCO HEALTH NETWORK, ZUCKERBERG SAN FRANCISCO GENERAL HOSPITAL & TRAUMA CENTER (ZSFG), LAGUNA HONDA HOSPITAL (LHH) AND OTHER SAN FRANCISCO HEALTH NETWORK FACILITIES, FOR THE TERM OF JUNE 1, 2021 THROUGH DECEMBER 31, 2023 ( 2 YEARS AND 7 MONTHS).**

Terry Dentoni, MSN, RN, CSL, ZSFG Chief Nursing Officer, presented the item.

Commissioner Comments:

Commissioner Chow noted the importance of the services of the contracts in items 6, 7, and 8.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 7) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH TRIAGE, LLC. IN THE AMOUNT OF \$9,000,000, INCLUDING A 12% CONTINGENCY, FOR TEMPORARY TRAVELING NURSE REGISTRY PERSONNEL IN SUPPORT OF THE DEPARTMENT'S COVID-19 RESPONSE AND FOR ONGOING OPERATIONAL NEEDS IN THE SAN FRANCISCO HEALTH NETWORK, ZUCKERBERG SAN FRANCISCO GENERAL HOSPITAL & TRAUMA CENTER (ZSFG), LAGUNA HONDA HOSPITAL (LHH) AND OTHER SAN FRANCISCO HEALTH NETWORK FACILITIES, FOR THE TERM OF JUNE 1, 2021 THROUGH DECEMBER 31, 2023 ( 2 YEARS AND 7 MONTHS).**

Terry Dentoni, MSN, RN, CSL, ZSFG Chief Nursing Officer, presented the item.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 8) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH TRYFACTA, INC. IN THE AMOUNT OF \$5,000,000, INCLUDING A 12% CONTINGENCY, FOR TEMPORARY TRAVELING NURSE REGISTRY PERSONNEL IN SUPPORT OF THE DEPARTMENT'S COVID-19 RESPONSE AND FOR ONGOING OPERATIONAL NEEDS IN THE SAN FRANCISCO HEALTH NETWORK, ZUCKERBERG SAN FRANCISCO GENERAL HOSPITAL & TRAUMA CENTER (ZSFG), LAGUNA HONDA HOSPITAL (LHH) AND OTHER SAN FRANCISCO HEALTH NETWORK FACILITIES, FOR THE TERM OF JUNE 1, 2021 THROUGH DECEMBER 31, 2023 ( 2 YEARS AND 7 MONTHS).**

Terry Dentoni, MSN, RN, CSL, ZSFG Chief Nursing Officer, presented the item.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 9) **DPH THIRD QUARTER FY2020-21 REVENUE AND EXPENDITURE REPORT**

Jen Louie, DPH CFO, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the \$20.9M PRIME payment delay can be accrued in this fiscal year. Ms. Louie stated that the PRIME payment is expected to be delayed by 6 months; payments will likely be received in fiscal year 2022.

Commissioner Chow asked if any of the budget surpluses can be used to fund capital projects that have been delayed due to issues with the 2016 Public Health and Safety Bond. Ms. Louie stated that it is not possible to use the surplus funds for the capital projects because the revenue cannot be expended without spending authority. She added that the surpluses have already been used to help balance the FY21-22 City budget.

**10) EMERGING ISSUES**

This item was not discussed.

**11) PUBLIC COMMENT**

There was no public comment.

**12) ADJOURNMENT**

The meeting was adjourned at 3:23pm.